



Republic of the Philippines
Department of Education

REGION X

DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

September 25, 2023

DIVISION MEMORANDUM

No. 478 s. 2023

Officers of the Day (OD) Official Assignment

TO: Concerned Division Office Personnel
This Division

1. To ensure continuous service delivery and client satisfaction, this Office hereby designates personnel as Officers of the Day as indicated in the attached schedule. This is in consonance with the Civil Service Commission's Citizen Charter under its feedback and redress mechanism.
2. The assigned personnel will serve as frontline service officer (from 8:00-12:30 NOON and 12:30-5:00 PM) will entertain concerns and queries of all transacting clients and properly channel to concerned employee or section.
3. Further, it is the responsibility of the assigned OD to inform the Head of Office in case of official travel/official business/absences during his/her assigned schedule.
4. Enclosed in this memorandum is the list of the Officer of the Day.
5. For information and strict compliance.

ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: As stated.

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

Officers of the Day



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Mobile No: +63 975 6403 226 (Globe) | +63 951 1710 902 (Smart)
Email Address: cagayandeoro.city@deped.gov.ph



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Enclosure 1: Officers of the Day

**Officer of the Day
Effective September 25, 2023**

Date	Officer of the Day	Date	Officer of the Day
SEPTEMBER 2023			
25 AM	Nida D. Mandawe		
PM	Nida D. Mandawe		
26 AM	Ryan Q. Blanco		
PM	Ryan Q. Blanco		
27 AM	Rodel Megollas		
PM	Vergil Bob M. Gomez		
28 AM	Derrold Marl S. Aves		
PM	Aisa T. Badana		
29 AM	Eleonor Consejo H. Rollan		
PM	Amor A. Radaza		
OCTOBER 2023			
2 AM	Roy T. Lumban	17 AM	Anna Marie Larangjo
PM	Jean T. Loquillano	PM	Beatriz G. Alilin
3 AM	Jairus M. Gochoco	18 AM	Joanne Ruth S. Madela
PM	Loredelle L. Tacandong	PM	Mary Katherine Palamine
4 AM	Ely V. Mamaclay	20 AM	Gemma P. Pajayon
PM	Ariel L. Aranez	PM	Marivel O. Pates
5 AM	Alrose A. Veloz	19 AM	Kristian B. Murillo
PM	Ivan Gaspar	PM	Christy Amor A. Amoguis
6 AM	Godofrey Serojales	20 AM	Florie M. Palarca
PM	Christian Daohog	PM	Irene H. Lofranco
9 AM	Efren Facun	23 AM	Ignacio A. Gabule Jr.
PM	Mark Edward Olango	PM	Gleven Chito B. Manaug
10 AM	Romiel Vallente	24 AM	Louie B. Banaag
PM	Ryan C. Sambaan	PM	Marife A. Abrogar
11 AM	Baldomero Mark Meso III	25 AM	Darlene B. Palamine
PM	Jamcel A. Chacon	PM	Kriscia M. Alegado
12 AM	James Roberto Z. Sijo	26 AM	Maria Rufel A. Anero
PM	Pauline C. Angara	PM	Rowena B. Calforo
13 AM	Laurence Edgardo A. Del Puerto	27 AM	Mitos Tessa B. Duetes
PM	Kurt Celica A. Bacas	PM	Faith Cadavos
16 AM	Risa Bea Socorro Borres	30 AM	HOLIDAY
PM	Joanne A. Dela Rosa	PM	Election Day
17 AM	Marilou F. Navaja	31 AM	Lourdes P. Maghanoy
PM	Evangeline B. Lozada	PM	Charisse C. Udang



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NOVEMBER 2023						
1	AM PM	HOLIDAY		28	AM PM	Jairus M. Gochoco Loredelle L. Tacandong
2	AM PM	HOLIDAY		29	AM PM	Ely V. Mamacalay Ariel L. Aranez
3	AM PM	Sylvio C. Carciller Juan A. Mingo		30	AM PM	Ivan Gaspar Godofrey Serojales
6	AM PM	Paraida Orangot Ray O. Maghuyop				
7	AM PM	Jerly Eluna Helen Lucman				
8	AM PM	Marife A. Ramos Jinky Arnejo				
9	AM PM	Anita M. Gochoco Shirley A. Merida				
10	AM PM	Cynthia V. Yanez Milagros P. Recamadas				
13	AM PM	Margie G. Andrade Angelito U. Felicilda				
14	AM PM	Charlyn Baylon Joel D. Potane				
15	AM PM	January Gay T. Valenzona Janry B. Colonia				
16	AM PM	Phoebe Taruc Rochelle Luzano				
17	AM PM	Lilibeth L. Logronio Lanie M. Signo				
20	AM PM	Deo Martin Plaza Jean Vasallo				
21	AM PM	Eyza Monteza Nida D. Mandawe				
22	AM PM	Ryan Q. Blanco Rodel Megollas				
23	AM PM	VergilBob M. Gomez Derrold Marl S. Aves				
24	AM PM	Aisa T. Badana Eleonor Consejo H. Rollan				
27	AM PM	HOLIDAY				



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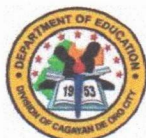
REGION X

DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

DECEMBER 2023

1 AM	Angela Vincent A. Torres	26 AM	Anna Marie Larangjo
PM	Alvic Marie S. Francisco	PM	Beatriz G. Alilin
4 AM	Charise May D. Recina-Cebrian	27 AM	Joanne Ruth S. Madela
PM	Christian Daohog	PM	Mary Katherine Palamine
5 AM	Efren Facun	28 AM	Gemma P. Pajayon
PM	Mark Edward Olango	PM	Marivel O. Pates
6 AM	Romiel Vallente	29 AM	Kristian B. Murillo
PM	Ryan C. Sambaan	PM	
7 AM	Baldomero Mark Meso III		
PM	Jamcel A. Chacon		
8 AM	HOLIDAY		
PM			
11 AM	Laurence Edgardo A. Del Puerto		
PM	Kurt Celica A. Bacas		
12 AM	Risa Bea Socorro Borres		
PM	Joanne A. Dela Rosa		
13 AM	Marilou F. Navaja		
PM	Evangeline B. Lozada		
14 AM	Jamcel A. Chacon		
PM	James Roberto Z. Sijo		
15 AM	Pauline C. Angara		
PM	Laurence Edgardo A. Del Puerto		
18 AM	Kurt Celica A. Bacas		
PM	Joanne A. Dela Rosa		
19 AM	Marilou F. Navaja		
PM	Evangeline B. Lozada		
20 AM	Florie M. Palarca		
PM	Irene H. Lofranco		
21 AM	Ignacio A. Gabule Jr.		
PM	Gleven Chito B. Manaug		
22 AM	Carl Edwin N. Canios		
PM	Jennifer B. Dadole		
25 AM	HOLIDAY		
PM			
26 AM	Godofrey Serojales		
PM	Christian Daohog		



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